

**Regulation 6153: School-Sponsored Trips**

**Status:** ADOPTED

**Original Adopted Date:** 04/01/1987 | **Last Revised Date:** 07/01/2006 | **Last Reviewed Date:** 07/01/2006

**Supervision**

Students on school-sponsored trips are under the jurisdiction of the district and shall be subject to district and school rules and regulations.

The Superintendent or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. If the trip involves water activities, this ratio shall be revised as necessary.

**Parent/Guardian Permission**

Before a student can participate in a school-sponsored trip, the teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims. (Education Code 35330)

**Safety Issues**

1. While conducting a trip, the teacher, employee, or agent of the school shall have the school's first aid kit in his/her possession or immediately available. (Education Code 32041)

Whenever trips are conducted in areas known to be infested with poisonous snakes, the first aid kit taken on the trip shall contain medically accepted snakebite remedies. In addition, a teacher, employee, or agent of the school who has completed a first aid course which is certified by the American Red Cross and which emphasizes the treatment of snakebites shall participate in the trip. (Education Code 32043)

2. The district shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion or field trip. (Education Code 35331)
3. If the Superintendent or designee receives threat level warnings from the Homeland Security Advisory System pertaining to the destination of a school-sponsored trip, he/she

shall implement precautions necessary to protect the safety of students and staff.

4. Lifeguards are required for all swimming activities. If the activity is at a private pool, the owner of the pool shall provide a certificate of insurance, designating the district as an additional insured, for not less than \$500,000 in liability coverage. Staff shall determine supervisory responsibilities for all chaperones.
5. Before trips of more than one day, the principal or designee may hold a meeting for staff, chaperones, parents/guardians, and students to discuss safety and the importance of safety-related rules for the trip.

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
Bus. Code 17550-17550.30	<a href="#">Sellers of travel</a>
Bus. Code 17552-17556.5	<a href="#">Educational travel organizations</a>
Ed. Code 32040-32044	<a href="#">First aid equipment: field trips</a>
Ed. Code 35330	<a href="#">Field trips and excursions; student fees</a>
Ed. Code 35331	<a href="#">Provision for medical or hospital service for pupils (on field trips)</a>
Ed. Code 35332	<a href="#">Transportation by chartered airline</a>
Ed. Code 35350	<a href="#">Transportation of students</a>
Ed. Code 44808	<a href="#">Liability when students are not on school property</a>
Ed. Code 48908	<a href="#">Duties of pupils; authority of teachers</a>
Ed. Code 8760	<a href="#">Authorization of outdoor science and conservation programs</a>
<b>Management Resources</b>	<b>Description</b>
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">U.S. Department of Homeland Security</a>
Website	<a href="#">American Red Cross</a>
Website	<a href="#">California Association of Directors of Activities</a>

**Cross References**

<b>Code</b>	<b>Description</b>
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0450	<a href="#"><u>Comprehensive Safety Plan</u></a>
0450	<a href="#"><u>Comprehensive Safety Plan</u></a>
0460	<a href="#"><u>Local Control And Accountability Plan</u></a>
0460	<a href="#"><u>Local Control And Accountability Plan</u></a>
1230	<a href="#"><u>School-Connected Organizations</u></a>
1230	<a href="#"><u>School-Connected Organizations</u></a>
1321	<a href="#"><u>Solicitation Of Funds From And By Students</u></a>
1321	<a href="#"><u>Solicitation Of Funds From And By Students</u></a>
1700	<a href="#"><u>Relations Between Private Industry And The Schools</u></a>
3260	<a href="#"><u>Fees And Charges</u></a>
3260	<a href="#"><u>Fees And Charges</u></a>
3311.2	<a href="#"><u>Lease-Leaseback Contracts</u></a>
3312.2	<a href="#"><u>Educational Travel Program Contracts</u></a>
3516	<a href="#"><u>Emergencies And Disaster Preparedness Plan</u></a>
3516	<a href="#"><u>Emergencies And Disaster Preparedness Plan</u></a>
3530	<a href="#"><u>Risk Management/Insurance</u></a>
3530	<a href="#"><u>Risk Management/Insurance</u></a>
3541.1	<a href="#"><u>Transportation For School-Related Trips</u></a>
3541.1-E(1)	<a href="#"><u>Transportation For School-Related Trips</u></a>
3541.1-E(2)	<a href="#"><u>Transportation For School-Related Trips</u></a>
5131	<a href="#"><u>Conduct</u></a>
5131.1	<a href="#"><u>Bus Conduct</u></a>
5131.1	<a href="#"><u>Bus Conduct</u></a>
5141.22	<a href="#"><u>Infectious Diseases</u></a>
5141.22	<a href="#"><u>Infectious Diseases</u></a>
5141.7	<a href="#"><u>Sun Safety</u></a>
5142	<a href="#"><u>Safety</u></a>
5142	<a href="#"><u>Safety</u></a>
5143	<a href="#"><u>Insurance</u></a>
5143	<a href="#"><u>Insurance</u></a>

5144	<a href="#"><u>Discipline</u></a>
5144	<a href="#"><u>Discipline</u></a>
5144.1	<a href="#"><u>Suspension And Expulsion/Due Process</u></a>
5144.1	<a href="#"><u>Suspension And Expulsion/Due Process</u></a>
5145.3	<a href="#"><u>Nondiscrimination/Harassment</u></a>
5145.3	<a href="#"><u>Nondiscrimination/Harassment</u></a>
6142.5	<a href="#"><u>Environmental Education</u></a>
6142.6	<a href="#"><u>Visual And Performing Arts Education</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6145	<a href="#"><u>Extracurricular And Cocurricular Activities</u></a>
6145	<a href="#"><u>Extracurricular And Cocurricular Activities</u></a>
6145.2	<a href="#"><u>Athletic Competition</u></a>
6145.2	<a href="#"><u>Athletic Competition</u></a>